

**AGENDA  
SPECIAL MEETING OF THE CARO CITY COUNCIL  
June 18, 2026, 5:00 P.M.**

**CALL TO ORDER (Pledge of Allegiance)**

**PUBLIC COMMENTS**

**SPECIAL REGULAR AGENDA:**

1. FY 2026-2027 Administrative Fee Schedules
2. DPW Superintendent Proposed Contract Amendment
3. Public Comment Policy

**ADJOURN**

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CITY OF CARO  
RESOLUTION 2026-07  
SETTING ADMINISTRATIVE FEE SCHEDULES FOR FISCAL  
YEAR 2026-2027

WHEREAS, the City of Caro operates water and wastewater utilities for customers inside and outside the City limits of the City of Caro, fire services for customers inside the City limits of the City of Caro, solid waste collection inside the City limits of the City of Caro, and requires permit and administrative fees for residents and businesses within the City limits of the City of Caro, and

WHEREAS, the City of Caro is allowed and required to charge fees for wastewater collection and treatment services under Section 38-59 of the City of Caro Code of Ordinances and in compliance with provisions of section 21 of Public Act No. 94 of 1933. (MCL 141.121); and

WHEREAS, the City of Caro is allowed and required to charge fees for drinking water treatment and distribution services under Section 39-168 of the City of Caro Code of Ordinances in compliance with provisions of section 21 of Public Act No. 94 of 1933 (MCL 141.121); and

WHEREAS, the City of Caro is allowed and required to charge fees for fire services under Section 2-113 of the City of Caro Code of Ordinances in compliance with provisions of Section 769.1f of Public Act No. 175 of 1927 (MCL 769.1f); and

WHEREAS, the City of Caro is allowed and required to charge fees for zoning administrator services under Section 7.12 of the Charter of the City of Caro and Section 44-653 of the City of Caro Code of Ordinances; and

WHEREAS, the City of Caro is allowed and required to charge fees for Zoning Board of Appeals reviews under Section 44-794 of the City of Caro Code of Ordinances; and

WHEREAS, the City of Caro is allowed and required to charge fees for Solid Waste collection under Section 28-114 of the City of Caro Code of Ordinances in compliance with section 11901 of Public Act No. 451 of 1994 (MCL 324.11901);

NOW, THEREFORE BE IT RESOLVED that the City of Caro Council does here by set the 2026/2027 City of Caro Fee Schedule as outlined in Exhibit A, which is attached to this Resolution.

BE IT FURTHER RESOLVED that the City of Caro Council does here by set the 2026/2027 City of Caro Fire Fee Schedule as outlined in Exhibit B, which is attached to this Resolution.

BE IT FURTHER RESOLVED that the City will annually review the fee structures set forth herein and make modifications as necessary.

MOVED: \_\_\_\_\_ SUPPORTED: \_\_\_\_\_

YES: \_\_\_\_\_

NO: \_\_\_\_\_

ABSTAIN \_\_\_\_\_

ABSENT \_\_\_\_\_

\_\_\_\_\_  
Karen Snider, Mayor  
City Council

I, Jana Brown, City of Caro Deputy Clerk, do hereby certify that the foregoing is a true and original copy of a resolution adopted by the City of Caro Council at a regular meeting thereof held on the 18th day of June, 2026.

\_\_\_\_\_  
Jana Brown, Deputy Clerk

# Exhibit A

## City of Caro Fee Schedule for Fiscal Year 2026/2027

### Water/Sewer Rates

#### Inside City Water Rates

Meter size	¾ inch	\$14.04
Meter size	1 inch	\$23.41
Meter size	1 ½ inch	\$46.81
Meter size	2 inches	\$74.90
Meter size	3 inches	\$140.47
Meter size	4 inches	\$234.12
Meter size	6 inches	\$468.23
Meter size	8 inches	\$749.53

Water rate inside city per 1,000 gallons used \$2.55.

#### Outside City Water Rates

Meter size	¾ inch	\$27.05
Meter size	1 inch	\$45.44
Meter size	1 ½ inch	\$90.92
Meter size	2 inches	\$145.46
Meter size	3 inches	\$272.76
Meter size	4 inches	\$454.59
Meter size	6 inches	\$909.18
Meter size	8 inches	\$1454.40

Water rate inside city per 1,000 gallons used \$4.97.

#### Metered Sewer Rates – Inside and Outside Rates

Meter size	¾ inch	\$14.18
Meter size	1 inch	\$23.64
Meter size	1 ½ inch	\$47.27
Meter size	2 inches	\$75.63
Meter size	3 inches	\$141.84
Meter size	4 inches	\$236.39
Meter size	6 inches	\$472.77
Meter size	8 inches	\$756.81

Per 1,000 gallons of use: \$ 12.82/1,000 gallons of water used.

#### Water Related Fees

Additional Units – Water	\$4.00 per unit (apartments, duplex, etc.)
Additional Units – Sewer	\$2.00 per unit (apartments, duplex, etc.)
Meter Testing	\$20.00
Inspection fee	\$20.00 – Business hours.
Inspection fee	\$55.00 – non-Business hours.
Final read	\$15.00 – Business hours.

# Exhibit A

## City of Caro Fee Schedule for Fiscal Year 2026/2027

Final read	\$55.00 – non-Business hours.
Turn on and off	\$15.00 each – Business Hours.
Turn on and off	\$55.00 each – non-Business hours.
Meter and Parts	At City Cost
Bulk Water Sales	\$22.00 base cost plus unit cost per thousand
Additional Meter	\$145.00 (meter \$125.00 plus \$20.00 inspection fee)

### Tap In Fees – Sewer and Water

1" tap in	\$1,040.00 each
1 ½" tap in	\$1,300.00 each
2" tap in	\$1,560.00 each
4" tap in	\$1,664.00 each
6" tap in	\$2,496.00 each
8" tap in	\$3,640.00 each
12" tap in	\$4,160.00 each

### Meter Prices

1/2" x 5/8" with touchpad	\$125.00 at current market rate (subject to increase)
5/8" x 3/4" with touchpad	\$125.00 at current market rate (subject to increase)
3/4" with touchpad	\$175.00 at current market rate (subject to increase)
1" with touchpad	\$215.00 at current market rate (subject to increase)
1 1/2" with touchpad	\$530.00 at current market rate (subject to increase)
2" with touchpad	\$715.00 at current market rate (subject to increase)
4" turbo with touchpad	\$2,150.00 at current market rate (subject to increase)
6" turbo with touchpad	\$4,525.00 at current market rate (subject to increase)

### Rubbish and Trash

***All fees for rubbish and trash include a State of Michigan mandated Environmental Surcharge.***

Residential and commercial rubbish and trash collection costs are determined by the Emterra contract. A Commercial Hand Stop pickup is designed for smaller businesses that generate more waste than a typical residence but not enough to warrant a full dumpster.

Residential rubbish and trash pickup from July 1, 2026, to June 30, 2027, will be \$32.16 every two months.

Dumpster bi-monthly fees vary depending on the size of the dumpster and how frequently it is emptied.

Commercial Hand Stop Fees July 1, 2026, to June 30, 2027, will be \$33.28 every two months.

Dumpster administrative fee	\$6.36
Commercial Hand stop fee	\$3.18

# Exhibit A

## City of Caro Fee Schedule for Fiscal Year 2026/2027

**Zoning Board of Appeals**

\$50.00 application                      \$250.00 Regular Hearing                      \$500.00 Violation Hearing

**Planning Commission**

Rezoning  
     \$50.00 application                      \$400.00 Administration & Planning Commission Meeting

Site Plan Review/Special Land Use/Private Road – Initial submission: Sites up to 1 acre, sites larger than 1 acre could be subject to additional fees.

\$50.00 application                      \$500.00 Administration & Planning Commission meeting  
 \$500.00 Planner                      \$1,700.00 Engineer

**Subdivision/Condominium/PUD**

\$50.00 application                      \$500.00 Administration & Planning Commission meeting  
 Cost per invoice for Planner and/or Engineer

**Sign Review**

Permanent sign:                      \$50.00 application                      \$75.00 Administration  
 Temporary sign:                      \$50.00 application                      \$25.00 Administration

**\*Note – Any application filed after a project has started is double the fee.**

**Site Plan Revision – Re-Submission of plans before final approval of Planning Commission**

\$150.00 Administration & Planning Commission Meeting  
 Cost per invoice for Planner and/or Engineer

**Site Plan Revision – After final approval of Planning Commission with contingencies.**

Existing Structure and/or Site Improvement Additions  
 \$100.00 Administration  
 Cost per invoice for Planner and/or Engineer

**Zoning Permit**

\$50.00 application  
**\*Note – Any application filed after a project has started is double the fee.**

**Food Truck Ordinance Permit Fee**

Individual Food Truck: \$25.00 initial application, \$15.00 per renewal in calendar year.  
 Special Event Permit including Food Trucks: \$50.00 per event.

**Mowing Administrative Fee**

\$100.00 per billing

**Garage Sale Permits**

\$1.00 each – 1 permit per sign

**Peddler Permits**

\$25.00/day or \$100.00/week – 1 week maximum

# Exhibit B

## City of Caro

### Fiscal Year 2026-2027 Fire Protection Service Fees

The following fees will be assessed for services provided by the Caro Fire Department for incidents occurring with the City of Caro:

<b>Industrial/Commercial Fires</b>
\$1,250 per hour for the first two hours
\$750 per hour for each hour thereafter

<b>Residential Fires</b>
\$1,000 per hour for first hour
\$500 per hour for each hour thereafter

<b>Vehicles</b>
\$750 per hour for the first hour
\$300 per hour for each hour thereafter for all except Electric Vehicles
\$250 per hour for each hour thereafter for Electric Vehicles

<b>Grass/Fields/Woods Fires</b>
\$1,000 for the first hour
\$500 per hour for each hour thereafter

<b>Extrication Calls</b>
\$1,250 for the first hour
\$500 per hour for each hour thereafter

<b>Hazardous Conditions Calls</b>
\$1,250 for the first hour
\$750 per hour for each hour thereafter
Department Cost Haz Mat items used billed at the department's cost

**Illegal/Unsafe Fires** (Doubled if Police are called)

\$750 for the first hour  
\$400 per hour for each hour thereafter

**False Fire Alarms - Commercial/Business (One free per year)**

\$750 for the first hour  
\$400 per hour for each hour thereafter

**Residential Smoke/Odor/Smoke & CO Detectors Investigations**

\$500 for the first hour  
\$250 per hour for each hour thereafter

**Medical Calls**

\$125 per call, if applicable (no transport)

**Human Rescue**

\$1,250 for the first hour  
\$500 per hour for each hour thereafter

**Plane and/or Helicopter Incidents**

\$1,500 for the first hour  
\$750 per hour for each hour thereafter

**Train Incidents**

\$1,500 for the first hour  
\$750 per hour for each hour thereafter

**Mass Casualty Incidents**

\$3,000 for the first hour  
\$1,500 per hour for each hour thereafter

**Marihuana Facility Fire**

\$2,000 for the first hour  
\$1,000 per hour for each hour thereafter

<b>Residential/Commercial/Industrial Gas Leaks and Spills</b>
\$500 for the first hour
\$300 per hour for each hour thereafter

<b>Bomb Attempt or Threat</b>
\$5,000 for the first hour
\$3,500 per hour for each hour thereafter

<b>Drug Lab Fire</b>
\$3,000 for the first hour
\$2,000 per hour for each hour thereafter

<b>Grain Bin Rescues</b>
\$3,000 for the first hour per victim
\$1,500 per hour per victim for each hour thereafter

<b>Nuisance Calls</b>
\$200 First Offence
\$300 Second Offence
\$500 Subsequent Offence per calendar year

<b>All other fire calls not described or previous mentioned</b>
\$500 for the first hour
\$300 per hour for each hour thereafter

All billing decisions will be made as to the actual call, not the paged-out call. Depending on the actual responded call, the Fire Chief will have the authority to make the final determination as to what category each call will be billed at.

AMENDMENT TO EMPLOYMENT AGREEMENT

CITY OF CARO AND THOMAS REESE

1. Responsibilities: The DPW Superintendent shall be responsible to the City Manager for administration of the department including planning, organizing, directing, controlling, reporting, and coordinating departmental operations, and working cooperatively with other City departments and applicable agencies, and those businesses, vendors, service providers, organizations and citizens that do business with, or are served by the City. The DPW Superintendent is required to obtain and maintain in good standing all required licenses for the maintenance and operation of the drinking water systems ~~within one (1) year of this contract going into effect~~ **by December 31, 2026. Failure to obtain the required licenses will be considered cause for termination of this contract.** The Licenses required are S2 Water Distribution, D2 Limited Treatment, and any other such licenses the State of Michigan may require. Construction Storm Water Certification, and Wastewater Class B licenses are encouraged but not required.

2. Compensation: In the event that the DPW Superintendent is employed by the City, his salary will be payable in equal increments according to the City's regular payroll cycle. The DPW Superintendent will be paid at either Level 1 if he has his S3, D3 or below licenses, and at Level 2 if he has all required licenses of S2, D2, and above, as verified by the City Manager.

	<u>Level 1</u>	<u>Level 2</u>
July 1, 2025 – <b>December 31, 2026</b>	\$79,376	\$83,746
<b>January 1, 2027</b> – June 30, 2027	<b>N/A</b>	\$86,259
July 1, 2027 – June 30, 2028	<b>N/A</b>	\$88,846

\_\_\_\_\_  
Thomas Reese, DPW Superintendent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Scott Czasak, City Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Rita Papp, City Clerk

\_\_\_\_\_  
Date

**Proposed**  
**CITY OF CARO**  
**Public Comment Policy**

**Rules for Public Participation**

1. Any Participants ~~must~~ **are asked to** identify themselves by their name and address before being recognized to speak.
2. Any participant's comments shall be limited to 3 minutes, although he or she may request 1 additional minute from the Chair to ~~sum-up~~ **conclude**. The Chair at his/her discretion may extend the time allowed. The Chair's ruling is definitive.
3. Each participant shall be allowed one opportunity to speak at each public comment session. **Public comment at the beginning of council meetings should be limited to agenda items.**
4. Since the purpose of the meeting is to discuss public business and not address individual personalities, "personal attacks" on elected or appointed officials are prohibited and shall be considered "out of order".
5. All questions must be directed to the Chair, not other parties.
6. The Chair will consider and refer, if ~~he/she~~ **deems** appropriate, questions at the end of the public comment period. The Chair's ruling on whether a question is germane and to whom to refer it is definitive.

Adopted by Council: \_\_\_\_\_

Policy # 06-005

Revised: 7-17-17 **6-18-2026**